



# FAIRFIELD ELEMENTARY SCHOOL PTA

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<http://www.fairfieldpta.org>

Facebook.com/FairfieldElementarySchoolPTA  
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## Committee Report Form

Date: \_\_\_\_\_

Committee/ Event: \_\_\_\_\_

Chairperson(s): \_\_\_\_\_

Budget: \_\_\_\_\_

Expected No. of  
Attendees: \_\_\_\_\_

Actual No. of  
Attendees: \_\_\_\_\_

Monies In: \_\_\_\_\_

Monies Out: \_\_\_\_\_

Vendor(s) Used: \_\_\_\_\_

Event Summary: \_\_\_\_\_

What Worked WELL: \_\_\_\_\_

What Did NOT Work  
Well: \_\_\_\_\_